

AGES Conferences, Hybrid & Virtual Event Information & Conditions

THE CONFERENCE ORGANISERS

The "Conference Organisers" (AGES Board, Committee and AGES Secretariat) are committed to providing a smooth registration process. AGES Secretariat (YRD Event Management), as managing agent for the Conference Organisers, can assist you with your registration and any additional items with reference to attending the conference, should you have any queries during the registration process. Please do not hesitate to contact AGES Secretariat via email (secretariat@ages.com.au) or phone (+61 7 3368 2422) prior to finalising your registration.

References to the 'AGES' mean Australasian Gynaecological Endoscopy and Surgery Society Limited ACN 075 573 367, YRD Event Management ACN 112 696 661, and if the context requires, each of them severally.

DEPOSITS AND FINAL PAYMENTS:

All Conference and event costs are payable in advance. If, for any reason, your entire payment has not been received at the time of registration or by the outlined due date, we reserve the right to treat your booking as cancelled and will apply the appropriate cancellation fees. All registrations must be completed as per the outlined registration process via the online registration portal. No faxed or posted registration forms will be accepted.

INDIVIDUAL CANCELLATION AND REFUND POLICY:

Should you or a member of your party be forced to cancel, you should advise the Conference Organisers by email to secretariat@ages.com.au.

- **Single Meeting Registrations:** the Conference cancellation policy allows a cancellation fee of AU\$250.00 of registration fees for cancellations received up to 8 weeks prior to the first day of the Conference, and of 50% of registration fees for cancellations up to 4 weeks prior to the first day of the Conference. No refund will be made after this time.
- **Multiple Meeting Registrants:** no refunds apply.

Hotels and other suppliers of services, depending on date of cancellation, may also impose cancellation charges. Accommodation payments will be forfeited if the room is not occupied on the requested check-in date. Please note that a claim for reimbursement of cancellation charges may fall within the terms of travel insurance you effect.

REFUND PROCESSING:

If a refund is granted, refunds will only be processed to the credit card or bank account of the individual, organisation or institution from which the payment was received.

INSURANCE:

Registration fees do not include insurance of any kind. It is strongly recommended that at the time you register for the Conference and book your travel you take out an insurance policy of your choice. The policy should include loss of fees/deposit through cancellation of your participation in the Conference, or through cancellation of the Conference, loss of air fares through cancellation for any reason, loss of tour monies through cancellation for any reason including airline or related services strikes within and/or outside Australia, failure to utilise tours or pre-booked arrangements due to airline delay, force majeure or any other reason, medical expenses (including sickness and accident cover), loss or damage to personal property, additional expenses and repatriation should travel arrangements have to be altered. The Conference Organisers cannot take any responsibility for any participant failing to arrange his/her own insurance. Please speak to your travel agent or airline and carefully consider their refund and cancellation policies when making arrangements for attendance at the conference.

PRICING POLICY:

It is impossible to predict increases to cost elements such as government taxes and other service provider tariffs. In the event of such fluctuations or increases affecting the price of the Conference, we reserve the right to adjust our prices as may be necessary at any time up to and including the first date of the Conference, even though the balance payment may have been made. If we are forced to change your booking or any part of it for any reason beyond our control – for instance, if an airline changes its schedule – we reserve the right to vary your itinerary and will give you, or cause to be given to you, prompt notice thereof. Conference costs do not include: Insurance, telephone calls, laundry, food and beverage except as itemised in the brochure, and items of a personal nature.

TRAVEL AND ACCOMMODATION:

The Conference Organisers are not themselves carriers or hoteliers nor do we own aircraft, hotels, or coaches. The flights, coach journeys, other travel and hotel accommodation herein are provided by reputable carriers and hoteliers on their own conditions. It is important to note, therefore, that all bookings with the Conference Organisers are subject to terms and conditions and limitations of liability imposed by hoteliers and other service providers whose services we utilise, some of which limit or exclude liability in respect of death, personal injury, delay and loss or damage to baggage.

UNFORESEEN CIRCUMSTANCES / FORCE MAJEURE:

If any act of terrorism, civil disturbance, industrial action, epidemic, natural disaster, or event beyond the Organiser's control prevents us from carrying out our obligations we will not be liable for non-performance or refund.

CONFERENCE CANCELLATION OR POSTPONEMENT:

The Conference Organisers accept no liability if an event is cancelled or postponed for reasons beyond their reasonable control resulting from an act of God, governmental regulation, fire, war, terrorist activity or civil commotion.

If the Conference Organisers elect to re-schedule the conference, all registrations and additional items are automatically rolled over to the new dates of the conference. If the Conference Organisers elects to cancel the event, the liability is limited to a refund of registration costs, subject to fees and conditions. The conference will not refund any travel costs associated with the cancellation of the event. Accommodation pre-payments will be refunded subject to the terms and conditions of the hotel.

PROGRAM ALTERATIONS:

All best endeavours will be made to present the program as published on the conference website. The Conference Organisers reserve the right to alter, without prior notice, any of the arrangements, timetables, plans, or other items relating to the conference for any cause beyond its reasonable control. The Conference Organisers are not liable for any loss or inconvenience caused because of such alteration.

PRIVACY:

Collection, maintenance, and disclosure of certain personal information are governed by Australian legislation. Please note that your details may be disclosed to the parties mentioned in this brochure and your details may be included in the list of delegates.

CONFERENCE BADGES:

Official name badges must be worn or produced on demand at all times during the Conference to obtain entry to all Conference sessions and to social functions. Proof of identity will be required for the issue of replacement badges.

ENTRY TO AUSTRALIA:

All participants from countries outside Australia are responsible for complying with Australian visa and entry requirements and re-entry permits to their own countries. Letters to support visa applications will be sent upon request, but only after receipt of registration forms and fees.

OUR RESPONSIBILITY:

The Conference Organisers cannot accept any liability of whatever nature for the acts, omissions or default, whether negligent or otherwise of those airlines, coach operators, shipping companies, hoteliers, or other persons providing services in connection with the Conference pursuant to a contract between themselves and yourself (which may be evidenced in writing by the issue of a ticket, voucher, coupon or the like) and over whom we have no direct and exclusive control. The Conference Organisers do not accept any liability in contract or in tort (actionable wrong) for any injury, damage, loss, delay, additional expense or inconvenience caused directly or indirectly by force majeure or other events which are beyond our control, or which are not preventable by reasonable diligence on our part including but not limited to war, civil disturbance, fire, floods, unusually severe weather, acts of God, act of government or any authorities, accidents to or failure of machinery or equipment or industrial action (whether or not involving our employees and even though such action may be settled by acceding to the demands of a labour group). Please note that add prices quoted are subject to change without notice.