

## **AGES Society Code of Conduct for Submissions of Free Communications**

The following information is for all submissions relating to Free Communications sessions at all AGES Society meetings. You should read this code of conduct as you will be asked to acknowledge completion of this task at the time of your submission.

This applies to all free communications styles:

- Oral presentations
  - Video presentations
  - Digital Communications Session (DCS)
1. Presenting authors are required to have substantially contributed to the presentation content and development. This may include
    - a. Concept, data collection, analysis of data
    - b. Writing of paper for submission to a journal
    - c. Preparation of a video presentation including but not limited to being involved in the procedure, video and audio editing
  2. Presenting a video that has been previously presented, edited by another is not considered acceptable
  3. Presenters will be allowed to present a maximum of 2 presentations each in any style (oral, video or DCS).
  4. There is no limit to the number of presentations from any individual unit, although a maximum of two presentations is to be adhered to per presenter (as in point 3 above).
  5. All presenters must be registered at the meeting.
  6. Free communications should be scientific and novel and should not have been formally presented before at a medical meeting, unless there is a novel angle.
  7. A scoring system will be used to grade free communications with emphasis on scientific content. These scores will be used in the overall grading of presentations and contribute to the final ranking to decide prizes.
  8. The scoring system is final and takes into consideration a number of aspects of the submission including the scientific content, novelty, applicability to AGES members and presentation qualities.
  9. Presentations should be prepared well in advance for submission to the AGES organizing committee for a check of technical aspects (video, animation and sound) in advance and according to the dates supplied for each meeting.